## KCDAA Legislative Resource Position

**Description.** The Kansas County and District Attorney’s Association is seeking an experienced prosecutor to act as a prosecutorial subject matter resource regarding public policy affecting prosecutors in the state of Kansas. The primary responsibility is advising legislators and others regarding the effect of proposed legislative changes under consideration by the Kansas legislature. This individual will be the public policy expert for the KCDAA in all hearings and meetings of standing legislative committees, joint legislative committees, special legislative committee and other task forces, commissions and committees, whose recommendations or actions may positively or adversely affect the pursuit of justice, as directed by the KCDAA Board of Directors from time to time. These include, but are not limited to, the Senate Judiciary committee, the House Corrections and Juvenile Justice Committee, and the House Judiciary committee, the Joint Committee on Corrections and Juvenile Justice Oversight, the Kansas Criminal Justice Reform Commission, the Kansas Sentencing Commission, and the Kansas Judicial Council.

**Time Commitment**.

1. Legislative Session. During the legislative session, typically January – May, the position requires attendance at all relevant legislative committees each day the legislature is in session. Currently there are three standing legislative committees, Senate Judiciary Committee, House Corrections and Juvenile Justice and House Judiciary. In addition to those three committees, the prosecutor coordinator will attend other committee hearings when those committees are considering measures that may impact the KCDAA, as well as such other meetings with legislators and stakeholders taking place over the course of the legislative session, as directed.
2. Interim. During the interim after the Legislature has adjourned sine die**,** (typically June – December) the time commitment will include:
	1. Presentations at KCDAA CLE conferences and such other updates as the Board may require throughout the year, and
	2. Attendance at all relevant Interim Committees, Task Forces, Councils and Commissions as directed by the Board. These meetings average between four and six meetings per month, typically no longer than one day in duration each.

**Duties.**

1. Legislative Session
	1. Review of all bills relative to KCDAA interests both as introduced and as amended.
	2. Coordinate and participate in a briefing weekly of the KCDAA Board of Directors regarding any bills introduced and/or amended that week and the upcoming hearings for the next week relative to the KCDAA’s interests.
	3. Prepare and present testimony to the appropriate legislative committees and others regarding matters of interest to the KCDAA as directed by the Board.
	4. Coordinate any KCDAA conferees and ensure their testimony is prepared and submitted to the appropriate committee secretary per the committee rules.
2. Interim
	1. Assist the KCDAA Legislative Committee in assessing legislative proposals submitted for consideration at the next legislative session.
	2. Assist in the preparation and introduction of measures being drafted as part of the legislative agenda prepared each year by the KCDAA.
	3. Provide reports to the KCDAA Board at its quarterly board meetings on actions taken on behalf of the KCDAA in fulfillment of these duties.
3. **Independent contractor**. The prosecutor coordinator will act as an independent contractor and shall be responsible for payment of all taxes including Federal, State and local taxes arising out of the performance of duties for the KCDAA.